

Kingston City Land Bank, Inc.

Daniel Kanter, Chair
Callie Jayne, Vice Chair
Bartek Starodaj, Secretary
Omari Washington, Treasurer

Brenna L. Robinson, Executive Director

MEETING MINUTES **January 28, 2019** **City Hall, Conference Room #1,** **6:30 PM**

Board Members Present: Ilana Berger, Callie Jayne, Daniel Kanter, Steven Noble, Anezka Sebek, Bartek Starodaj, Matthew Gillis, Stephan Knox

Board Members Absent: Omari Washington

Staff Members Present: Brenna Robinson

Others Present: Aliza Krevolin, Julia Farr, George Heissenbuttel

Call to Order – The meeting was called to order by Daniel Kanter at 6:30 PM.

Reading & Approval of Minutes of Previous Meeting(s) – The minutes of the November meeting and December meeting were approved unanimously by the board.

Unfinished Business & General Orders –

Mission, Vision, Values: The board discussed the creation of a mission, values, and vision statement. After a period of brainstorming, the following statement was drafted. Before the next monthly meeting, board members will review this statement and make any minor edits. Bartek Starodaj volunteered to create and share a google document that board members can use to collaborate on these edits. This statement will be finalized during the February meeting.

We envision a city where everyone has a safe, high-quality place to live. Therefore, the mission of the City of Kingston is to foster a strong equitable community where vacant or distressed properties are transformed into community assets that improve the quality of life for Kingston residents, stabilize neighborhoods, and create new pathways for social and economic development.

New Business –

Committee Structure: A discussion was held on the committee structure established for the land bank: (1) Communications and Community Engagement, (2) Finance & Audit, (3) Disposition and Acquisition, and (4) Governance. A motion was raised by Daniel Kanter to vote on this committee structure, seconded by Ilana Berger. The board voted unanimously in favor.

Committee Membership: A discussion was held on the selection of board members for each of the committees. Brenna Robinson outlined several of the responsibilities of the governance board and why it is important for the sustainability of the board because it deals with operational aspects, e.g., board retention, recruitment, and ongoing education. Membership and meeting times were established as follows:

Communications & Community Engagement

Kingston City Land Bank, Inc.

Bartek Starodaj

Anezka Sebek

Callie Jayne

Ilana Berger

Meeting Time: 1:30 PM on the second Friday

Finance & Audit

Omari

Steve N

Matt

Meeting Time: 8:30 AM on the first Wednesday

Governance

Anezka Sebek

Steve Noble

Daniel Kantar

Meeting: 9:00 AM on the third Friday

Disposition & Acquisition

Callie Jayne

Steve Knox

Ilana Berger

Daniel Kanter

Meeting Time: 11:00 AM on the third Friday

Brenna Robinson will attend each of these committee meetings.

Announcements – A series of citywide housing forums is being scheduled. Board members are encouraged to attend at least one of these meetings to inform the land bank’s ongoing work.

Adjournment – A motion to adjourn was made by Daniel Kanter, seconded by Steve Noble. The board voted unanimously in favor. Meeting adjourned at 8:00 PM.

Respectfully submitted,

Bartek Starodaj