

Kingston City Land Bank, Inc.

Daniel Kanter, Chair
Callie Jayne, Vice Chair
Bartek Starodaj, Secretary
Omari Washington, Treasurer

Brenna L. Robinson, Executive Director

MEETING MINUTES
April 22, 2019
City Hall, Conference Room #1,
6:30 PM

Board Members Present: Ilana

Berger, Callie Jayne, Daniel Kanter, Anezka Sebek, Bartek Starodaj, Stephan Knox, Omari Washington

Board Members Absent: Matthew Gillis, Illana Berger

Staff Members Present: Brenna Robinson

Others Present: Aliza Krevolin, Community Foundations of the Hudson Valley; Julia Farr, Kingston Land Trust

Call to Order – The meeting was called to order by Daniel Kantar at 6:35 PM.

Reading & Approval of Minutes of Previous Meeting(s) – The minutes of the March meeting were approved unanimously by the board.

Committee Report-Outs

Finance

- The finance committee did not meet this past month

Communications

- Chair Callie Jayne presented a formal communications plan for the disposition policy survey that includes (1) door knocking on every property; (2) local event attendance; and (3) a more extensive social media campaign with paid ads.
- Due to the need for additional time to gather community feedback, the timeline for a formal vote on the disposition policy approval by the board has been pushed back to August. Jayne explained that this was partly inspired by a Center of Community Progress webinar that defined what true community engagement looks like.
- The RFQ went out last week for logo and branding development; proposals are due May 1. The communications committee will make a decision in May.
- First Friday lunch invitation will be sent out by Robinson for May and beyond.

Governance

- The governance committee did not meet this past month

Acquisition/Disposition

Buyer Policy

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- The board discussed the options for the buyer policy section of the disposition policy, i.e., Kingston applicants only, County applicants only, or regional applicants only. The board resolved that local applicants should be prioritized but that out of town buyers should not necessarily be excluded.
- The disposition/acquisition committee will create a points system to judge qualified applicants for discussion next month. This points system will clearly benefit Kingston applicants, in reflection of the KCLB's mission to provide housing and opportunity to current City of Kingston residents.

Announcements –

Kingston Land Trust

- Farr provided an overview of the KLT operations and what a potential partnership could look like with the KCLB. The land trust will own the land, the KCLB would ideally sell the property to the land trust at a discounted rate.
- The benefit to a partnership is that properties are made permanently affordable.
- KLT currently does not have a preference between vacant/occupied properties. However, one option is that the KLT could also perform an interim or final use for a vacant property that is deemed not viable for any building.
- A potential field trip to Albany will be explored to learn about the connection between the Albany County Land Bank and the Albany Community Land Trust and how this connection has worked. Robinson will coordinate with the Albany Community Land bank, Farr will coordinate with John Davis about a potential consultation for partnership between the KCLB and KLT. Davis is an expert on community land trusts.

Unfinished Business

Email

- Robinson will discuss internally how to set up a G Suite Account so that each board member will have a separate inbox.

Maintenance

- The board voted on the maintenance policy (Section 3 of the Disposition of Real and Personal Property Policy entitled "GENERAL DUTIES"). The board discussed the maintenance policy during the March meeting. Motion to pass raised by Jayne to pass, seconded by Washington, the board passed unanimously.

Adjournment – Motion to adjourn raised by Jayne, seconded by Washington. Meeting is adjourned.

Respectfully submitted,

Bartek Starodaj